

HILLINGDON STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (HSACRE)

AGREED CONSTITUTION

1. Aims and Purposes

- (i) Advise the Local Authority on matters connected with Religious Education
- (ii) Keep under review the Agreed Syllabus for Religious Education
- (iii) Advise upon the daily act of collective worship and to consider requests for a determination on the statutory arrangements.

2. Officers

- (i) Hillingdon Local Authority shall appoint a suitable officer to be a clerk to the SACRE.
- (ii) Hillingdon Local Authority shall appoint officers to attend SACRE meetings to provide professional advice and support.
- (iii) Hillingdon Local Authority shall identify an officer to ensure effective communication between SACRE and the Local Authority

3. Membership

In accordance with the provision of the Education Act 1996 (Section 390(4)), the Hillingdon Standing Advisory Council for Religious Education Membership shall be as follows:-

Group A **Christian and other denominations** (faiths) which will appropriately reflect the faith traditions of Hillingdon.

Baptist
Bahai
Buddhist
Hindu
Humanist
Jewish
Methodist
Muslim
Quaker
Roman Catholic
Salvation Army
Sikh
United Reform Church

Group B **Church of England** (six representatives)

Group C **Teachers' Associations** (one representative each)

ASCL (Association of School and College Leaders)
ATL (Association of Teachers and Lecturers)
NAHT (National Association of Head Teachers)
NAS/UWT
NUT (National Union of Teachers)
VOICE (Voice the union)

Group D **Local Authority**

5 Elected Members of the Council

The Standing Advisory Council may co-opt additional representatives as appropriate.

The Authority has to take all reasonable steps to assure itself that the persons appointed are representatives of the faiths/denominations or organisations/associations in question. It must also attempt to ensure that the number of representative members appointed to any representative group, required to be represented shall, so far as consistent with the efficient discharge of the group's functions, reflect broadly the proportionate strength of that denomination or religion in Hillingdon.

4. Procedure

- (i) HSACRE is a Committee of the LA and will be serviced by the LA.
- (ii) HSACRE has the power to regulate its own proceedings subject to:
 - a) Each representative group having only one vote.
 - b) Groups A, B and C have the power between them to require a review of the Agreed Syllabus
- (iii) HSACRE shall meet at least once per school term (i.e. a minimum of three times per school year).
- (iv) Each Representative group shall determine its own procedure for holding separate meetings and forming a collective view on issues.
- (v) Any meeting of a representative group shall be minuted and reported to HSACRE. One member for that representative group shall be nominated as minute secretary for this purpose.
- (vi) HSACRE shall be quorate if there is at least one member of each of the four

representative groups present.

- (vii) Members shall serve for at least 2 years and for not more than 3 years if another representative is nominated by their faith/denomination or organisation.
- (viii) Should any member retire or resign, he or she will be replaced by the Authority requesting the faith/denomination or organisation for a replacement. The Local Authority will select the representative if more than one is proposed.
- (ix) If a member fails to attend three consecutive meetings of HSACRE without providing a named substitute or submitting accepted apologies they shall cease to be a HSACRE member.
- (x) HSACRE may co-opt further persons to serve at meetings in order to provide expertise in particular fields not adequately covered by the existing membership.
- (xi) The Chairman shall be elected on an annual basis.
- (xii) The Vice-Chairman shall be elected on an annual basis and will Chair meetings in the absence of the Chairman.
- (xiii) The dates of HSACRE are to be determined in line with the London Borough of Hillingdon's annual Programme of meetings. Agendas shall normally be sent out to all members at least 5 clear working days in advance of the meeting.
- (xiv) Each member may send a substitute in his/her place.